

## Sample Role Summaries: Strategy

To get a better understanding of the work Broad Residents perform, the summaries below are based on past Resident job descriptions. They describe the Resident's incoming projects and/or responsibilities at the time they were hired, but roles may evolve substantially during the two-year program.

*These summaries are intended for informational purposes only. They are not necessarily examples of the roles that will be available this year.*

### **Project A: Portfolio Planning**

The Senior Fellow will support the Chief Strategy & Innovation Officer to help create a long-term portfolio strategy for the district and plan for a centralized enrollment system service both public charter and traditional district schools. This effort is designed to ensure that we have the right mix of schools aligned to district needs and we develop an enrollment system that is fair and equitable, allowing all families to access these schools.

### **Project B: Post-Secondary and Workforce Readiness**

Working with the Chief of Accelerating School Performance, the Special Assistant will have critical responsibilities for diversifying the ways that youth and adults can prepare for and access college and careers. Specifically, the Special Assistant will work with content experts inside and outside of the Department to (1) design and implement a best-in-class statewide measurement and accountability system for career and technical education at the secondary and post-secondary levels and (2) develop and expand post-secondary options for the state's students by increasing access, decreasing per-unit cost and expanding participation.

### **Project C: Strategy and Operation**

The Director, Strategy & Operation will serve as chief of staff to the Chief Information Officer, participating in the CIO's leadership cabinet and managing mission-critical projects for the organization, including (1) developing and executing a plan to improve our end-user experience of Network Support Services for schools, teachers, principals and families and (2) refining the organization's performance management framework for its growing network of schools.

### **Project D: Community Engagement**

Reporting to the Vice President of Marketing, the Director of Community Engagement will (1) oversee development and communication of strong organizational messaging and materials to all external constituents, (2) coordinate the organization's two major annual events in May and August, (3) develop and measure effectiveness of community partnership plans for each region, (4) spearhead a new multi-year Parent Engagement Process and (5) develop and manage the organization's internal communications strategy to drive organizational culture.